

ACCOUNT DELETION FORM

We certainly acknowledge your rights as a data subject, which, among them, include the right to erasure/blocking, removal, or destruction of your personal information from our systems.

In response to your request, your account will be tagged as 'Inactive' to prevent it from being used for any GRBank transaction once we complete this process. The actual deletion of your data from our systems, on the other hand, will be done 5 years from the date your account has been tagged as 'Inactive'. This is in relation to our compliance with R.A. 9160, as amended, which requires a retention period of 5 years. As a financial institution, under the jurisdiction of the Bangko Sentral ng Pilipinas (BSP), we are also required to observe said law, and in particular, the prescribed retention period.

To properly accommodate your request, may we request you to provide the information below.

I. Data Subject Details

Full Name: _____

Account Number: _____

II. Confirming your Identity

A. Please confirm identity by submitting a copy of any of the documents listed below. Please tick the appropriate box to indicate which document you have enclosed.

- Digitally Printed Government-issued ID (NBI Clearance, SSS ID, UMID, Driver's License, etc)
- Passport

If your name is different from the document or ID presented, you must supply a copy of documentary evidence to confirm the provided ID (e.g., marriage certificate, change of name deed or statutory declaration).

Once you accomplished the form and we've validated your identity, we will forward this request to our Operations Team to affect the necessary tagging.

Signature of Account holder

Bank's Representative